# Victoria da Silva Ribeiro

Dedicated, trustworthy, gregarious, and professional with outstanding communication abilities. I am agile and able to pick up new skills and adapt to difficult situations. I am looking for a job so I may advance my education, my abilities, and my general knowledge.

### **Education**

# **Secondary School**

St. Oscar Romero Catholic Secondary School-Toronto, ON September 2015 to June 2019.

## **Secondary School**

Liceu Santa Monica- Rio de Janeiro, RJ- Brazil January 2014 to December 2014

## **Skills**

- Babysitting
- Microsoft Word
- Effective listening
- Cleanliness
- Following instructions
- Flexibility and adaptability
- Interpersonal communication
- Collaboration
- Quick learning

# **Work Experience**

### Personal Childcare Provider

Toronto, ON

November 2014- September 2021

- Responsible for all aspects of health and safety of the children
- Teaching and guiding the children with the bare basics
- Planned and participated in activities to challenge, engage, and occupy the children
- Preparing healthy snacks and meals
- Disinfecting toys

### **Church Volunteer**

CFN- Toronto, ON 2015- current

- Volunteer work with homeless
- Assistance with the Junior Group of the Church
- Photographer

### Cleaner

Hudson's Bay- Toronto, ON July 2019 to December 2022. U- Park Disposals January 2022- current

- Vacuuming, sweeping, and mopping floors of various types.
- Dusting ceilings, light fittings, countertops, and loose furniture.
- Scrubbing and sanitizing toilets, sinks, and kitchen fixtures.
- Emptying trash cans.
- Washing and drying windows.
- Liaising with the line manager to ensure that you have sufficient cleaning products at all times.
- Reporting any breakages that occur during the cleaning process.
- Informing the line manager of repairs that need to be done.

### References

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